



DEPARTMENT OF EDUCATION

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CHIEF DIRECTOR: CURRICULUM MANAGEMENT AND DELIVERY
CURRICULUM DIRECTORS AND TRAINING COORDINATORS
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DISTRICT DIRECTORS
UNIT HEADS: CCR, CURRICULUM, INCLUSIVE EDUCATION AND IT
CIRCUIT MANAGERS
DISTRICT AND PROVINCIAL (PYEI) COORDINATING PROJECT TEAMS
SCHOOL BASED PYEI COORDINATORS
SCHOOL PRINCIPALS
SGB MEMBERS
SCHOOL BASED ASSISTANT MENTORS
ALL PYEI ASSISTANTS

SUBJECT: COMPULSORY PYEI ONLINE AND DEPARTMENTAL TRAINING PROGRAMMES FOR EDUCATION ASSISTANTS AND GENERAL SCHOOL ASSISTANTS

The Northern Department of Education has the mandate to ensure that all youth employed as Education Assistants and General School Assistants are exposed to the day-to-day operations of a school community. The latter is inclusive of learning and teaching that is limited to their prescribed job descriptions.

Our assistants can only perform better when they are equipped with the relevant skills that will enable them to be fit for their daily tasks. In preparation for this, one of the PYEI project aims is to provide the youth with opportunities for meaningful experiential learning.

The PYEI project has responded to this by putting together the following compulsory basket of online and departmental training programmes of which, all online will be certified on completion as part of their exit package as indicated below.

Compulsory Departmental (NCDOE)

All departmental in-house training must be attended by all assistants who did not get the opportunity to attend previously in their relevant categories. The relevant training Managers and coordinators will make the necessary arrangements and communicate the mode of training and specific dates to all schools.



Compulsory Online Training for certification on completion

PROVIDER	COURSES	DURATION	TARGET GROUP	HOW TO ACCESS THE TRAINING
DBE/ eCubed	Generic Orientation	3 Hours	All Assistants	WhatsApp the word HI to 060 060 33 33
DBE	National School Safety Framework	4 Modules	All Assistants	https://profdevplus.org/courses/nssf-and-protocol-training/
Nemisa	Digital Literacy	5 Weeks	All Assistants	https://forms.office.com/r/DfCcz8jcYk If assistants apply on this form and are still experiencing issues please reapply. NEMISA is processing data daily, so allow 24hours for remediation the problem. The quickest option is to reapply on the link above.
Digify Africa	Online Safety	2 hours	All Assistants	WhatsApp bot +27 76 593 7181
University of Johannesburg	Artificial Intelligence in the 4IR	10 weeks	ECadres with (IT)	Registration facilitated by PED and DBE. Ensure that your name, surname, email address, cell number, name of the school, name of the province are submitted so that you can start with the online training.
MTN	Online Education Portal	1hour	Curriculum Assistants	
eCubed	Online Reading Champions	Self-paced	Reading Champions	(eCubed) WhatsApp the word HI to 060 060 33 33

Further communication on the above-named online training and specific schedules were applicable will be sent to all schools in due course.

All assistants must be done with all their training by 31 August 2022. The School Governing Body, Management Team, school based PYEI coordinators, and assistant mentors must ensure that all assistants have access to data and Wi-Fi at the school. The department has procured data for schools so that the assistants can complete all their compulsory online training which will secure their certification on completion.

Your continued support and compliance with the implementation of the PYEI project is appreciated.

Yours Sincerely



MR. T. VAN STADEN
CHIEF DIRECTOR: HR
PROVINCIAL PROJECT MANAGER: PYEI